



## WEAVER CENTER

30 Boston Post Road  
Wayland, MA 01778

p. 508 358 1112

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[www.weavercenter.org](http://www.weavercenter.org)

### FINANCIAL RESPONSIBILITY AGREEMENT

Payment for services provided by Weaver Center is due at the time services are rendered. School meetings, observations, mediation and travel time must be paid 48 hours prior to the scheduled appointment. Services paid for by school systems will be billed directly. A contract with the school must be received before scheduling appointments. By signing this agreement, you agree to be responsible for all charges for the client identified below, even if you believe that some other party should bear responsibility for these charges.

Please note that the clinician's time for letters, emails, telephone calls, as well as client-requested form completion will be charged at the clinician's customary fees at time of service. While there is no charge for most prescriptions, in some cases where special documentation or telephone calls are required, there will be a charge for the doctor's time.

Weaver Center does not bill insurance companies. Upon your request we will provide you with monthly receipts for submission to insurance in case you are eligible for reimbursement. Many of our services are not covered by insurance, such as tutoring, coaching, vocational counseling, telephone consultation, Skype or correspondence with the client, family members, other treatment providers, educational professionals, attorneys, courts, agencies or others. Extended therapy appointments (longer than 50 minutes) may not be covered by your plan.

When an appointment is missed or canceled without at least 24 hours prior notification, the full fee for the canceled appointment is charged. Fees charged for missed appointments or late cancellations must be paid prior to the next appointment. A charge of \$25 will be applied for all checks returned unpaid. A \$5.00 charge could be applied for credit card charges declined. If an overdue account is sent to a collection agency, collection fees and expenses will be added to the amount due.

Clients who receive services in person or by phone who are financially supported by other people (e.g. parent) must have a Visa, MasterCard or Discover card on file so fees can be paid at the time of service. If you prefer not to use a credit card, a four-week retainer must be received one week prior to scheduled appointments.

### ACKNOWLEDGEMENT AND AGREEMENT

I have read the above and affirm that everything in this form that was not clear to me has been explained to my satisfaction. I hereby agree to abide by the policies specified above and to be responsible for all fees for services provided by Weaver Center to, or on behalf of, the client(s) named below. This agreement will continue as long as Weaver Center provides services or until a written request that this agreement be terminated is received by Weaver Center.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Client Name(s)

\_\_\_\_\_  
Date